

MOTION NO. M2018-108
Contract Award for the North Sounder Parking and Access Improvements Project

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Capital Committee	09/13/2018	Final Action	Don Billen, PEPD Executive Director Kamuron Gurol, North Corridor Development Director – PEPD Kathy Leotta, Project Manager – PEPD

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Fehr & Peers to provide project development services for the North Sounder Parking and Access Improvements project in the amount of \$459,885, with a 10% contingency of \$45,988, for a total authorized contract amount not to exceed \$505,873, and (2) adopts Edmonds and Mukilteo Stations Parking and Access Improvements as the new project name.

KEY FEATURES SUMMARY

- This action establishes the consultant services contract for the first of the following three phases of project development:
 - Phase 1 – Project Definition and Screening (this action)
 - Phase 2 – Environmental Review and Conceptual Engineering
 - Phase 3 – Preliminary Engineering
- This action funds and authorizes execution of a contract with Fehr & Peers for Phase 1. The contract includes options to negotiate future amendments for the completion of Phases 2 and 3. Execution of such amendments would be subject to future Board approval.
- Phase 1 is expected to take approximately 12 months to complete. If authorized, completion of all three phases is anticipated by 2021.

BACKGROUND

The North Sounder Parking and Access Improvements project is a voter-approved project under the ST3 Plan. This project builds upon prior studies, such as the 2012 Sounder Stations Access Study, which evaluated potential access improvements to eight Sounder stations, including Mukilteo. The project will provide additional parking at Mukilteo and Edmonds Sounder Stations and an opportunity for access improvements prioritized per Sound Transit’s System Access policy.

PROJECT STATUS

○					
Project Identification	Project Definition and Screening	Environmental Review and Conceptual Engineering	Preliminary Engineering	Final Design	Construction

Projected Completion Date for Project Definition and Screening: 3Q 2019

PROCUREMENT INFORMATION

A Request for Qualifications (RFQ) for three phases of the project development process (Project Definition and Screening, Environmental Review and Conceptual Engineering, and Preliminary Engineering) was advertised in April 2018. Two proposers submitted Statements of Qualifications (SOQs) in May 2018. The SOQs were reviewed and evaluated based on the criteria in the RFQ, and one submitter was invited to interview. Fehr & Peers was determined to be the highest ranked firm based on qualifications, and was invited to enter into negotiations for the contract.

FISCAL INFORMATION

The authorized project allocation to date for North Sounder Parking and Access Improvements is \$2,511,000. Within that amount, \$1,262,000 has been allocated to Preliminary Engineering (Phase 1 – Project Definition and Screening). The proposed action will commit \$505,873 to this phase, leaving a remaining balance of \$756,127.

This action is within the authorized project allocation for the above project and sufficient monies remain after approval of this action to fund the remaining work in Phase 1 of Preliminary Engineering.

North Sounder Parking and Access Improvements Budget Table

(in thousands)

	Authorized Project Allocation to Date	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	\$982	\$43	\$	\$43	\$939
Preliminary Engineering	1,262		506	506	756
Final Design					
Right of Way	82				82
Construction					
Construction Services					
Third Party	185				185
Vehicles					
Contingency					
Total Current Budget	\$2,511	\$43	\$506	\$548	\$1,963

Phase Detail

Preliminary Engineering

Project Definition - Phase 1	\$1,262		\$506	\$506	\$756
Other PE Phase					
Total Phase	\$1,262	\$	\$506	\$506	\$756

Contract Detail Fehr and Peers

	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Contract Amount	\$	\$	\$460	\$460
Contingency			46	46
Total	\$	\$	\$506	\$506
Percent Contingency	0%	0%	10%	10%
Total Edmonds & Mukilteo Station	\$	\$	\$506	\$506

Notes:

Amounts are expressed in Year of Expenditure

Board Approvals = Committed To-Date + Contingency as of July 2018 and includes pending Board actions.

SMALL BUSINESS/DBE PARTICIPATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Consistent with Sound Transit Policies and Federal Regulations, Sound Transit has established Small Business/DBE goals for this contract. These goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

For the entire contract (including Phases 1, 2, and 3), the following goals were set and the successful Proposer has committed to the following Small Business/DBE Participation:

Small Business and Disadvantaged Business Enterprise Goals

Sound Transit Goal:

Small Business: 10%

DBE: 0%

Commitment:

Small Business: 22%

DBE: 18%

Subconsultant	Business Type	% of Work
Leland Consulting	Small Business	4%
Nakano Associates	DBE	3%
Stepherson & Associates Communications	DBE	15%
Total		22%

PUBLIC INVOLVEMENT

Public involvement will be included in the upcoming work.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the project schedule.

ENVIRONMENTAL REVIEW

KH 8/30/18

LEGAL REVIEW

JW 9/7/18

MOTION NO. M2018-108

A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Fehr & Peers to provide project development services for the North Sounder Parking and Access Improvements project in the amount of \$459,885, with a 10% contingency of \$45,988, for a total authorized contract amount not to exceed \$505,873, and (2) adopts Edmonds and Mukilteo Stations Parking and Access Improvements as the new project name.

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This action establishes the consultant services contract for the first of the following three phases of project development:

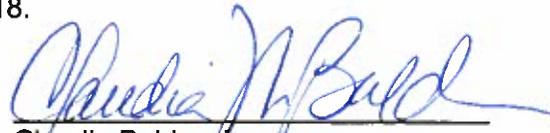
- Phase 1 – Project Definition and Screening.
- Phase 2 – Environmental Review and Conceptual Engineering.
- Phase 3 – Preliminary Engineering.

The contract includes options to negotiate future amendments for the completion of Phases 2 and 3. Execution of such amendments would be subject to future Board approval. Phase 1 is expected to take approximately 12 months to complete, and completion of all three phases is anticipated by 2021.

MOTION:

It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Fehr & Peers to provide project development services for the North Sounder Parking and Access Improvements project in the amount of \$459,885, with a 10% contingency of \$45,988, for a total authorized contract amount not to exceed \$505,873, and (2) adopts Edmonds and Mukilteo Stations Parking and Access Improvements as the new project name.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on September 13, 2018.



Claudia Balducci
Capital Committee Chair

ATTEST:



Kathryn Flores
Board Administrator